

## Program Committee

**Committee Members;** A. Fairbairn, G. R. Haigh, J. Hoffman, J. A. Jenks, K. S. Kilburn, E. A. Lacey, S. Loeb, K. Mabry, D. Post (chair), D. K. Odell, S. Pugh, M. Schadler, W. Smith, N. Solomon, T. Tomasi, and P. A. Zollner.

### **Mission:**

The Program Committee is responsible for the solicitation and acceptance of proposals for symposia and workshops, for advertising the meeting to other scientific societies, for soliciting bids to host meetings, and assisting meeting hosts in preparing for annual meetings.

### **Information Items:**

#### **(1) Committee Organization:**

The committee is organized in to three subcommittees:

Pre-Meeting Preparation: G. Haigh (Chair); K. Kilburn, M. Schadler, N. Solomon, T. Tomasi

Symposia and Workshops: D. Odell (Chair); A. Fairbairn, J. Hoffman, E. Lacey, S. Loeb, K. Mabry, S. Pugh

Advertising: vacant (Chair): K. Kilburn, P. Zollner

#### **(2) Subcommittee Activities:**

Advertising: The advertising subcommittee had no chair for most of the year. Thus, no advertising for the meeting was done by the Program Committee. A chair has been named. The local committee did advertise the meeting and we thank them.

Symposia and Workshops: The subcommittee solicited symposium and workshop proposals for the 2008 ASM meeting via the ASM web page, the MARMAM listserver, and MAMMAL\_L. Three symposium proposals were received by the 15 March 2007 deadline. The subcommittee recommended the approval of two proposals (see Action Items below) and asked that the third proposal be revised and resubmitted for the 2009 meeting. The subcommittee welcomes proposals for the 2009 meeting. Potential organizers may contact D. Odell at [dodell@cfl.rr.com](mailto:dodell@cfl.rr.com)

Pre Meeting: Changes to the Guide to Organizing Meetings regarding expenses for symposium and plenary speakers has been added to the document. The revised document has been submitted for posting. The Pre-Meeting subcommittee also considered two vendor proposals for meeting organization software. Their recommendation is in Action Items (see below). Persons with questions regarding preparation for meetings or the Guide to Organizing Meetings should contact G. Haigh, [ghaigh@mail.mcneese.edu](mailto:ghaigh@mail.mcneese.edu)

#### **(3) Future Meetings:**

2008—An update on the 2008 meeting at South Dakota State University will be presented by a member of the local committee at the Members meeting.

2009—A bid to host the 2009 meeting will be presented to the Society at the Members' meeting by Link Olson on behalf of The University of Alaska-Fairbanks.

2010—The Program Committee is in the process of soliciting potential hosts for the 2010 meeting. Specifically, we are seeking a site in the Southeastern region. Persons interested in hosting an annual meeting of ASM should contact D. Post at [post\\_d@utpb.edu](mailto:post_d@utpb.edu).

2011—We are in the process of planning for a joint meeting with the Australian Mammal Society for 2011. Luis Ruedas and Portland State will be our hosts for the meeting. In order to accommodate the Australian Society, dates for the meeting range between 26 June and 2 July.

#### **Action Items:**

(1) The Program Committee requests approval of the budgets requested to support expenses associated with the following symposia at the 2008 ASM meeting.

- A. *Human Diversity and Mammalogy in the 21<sup>st</sup> Century*. Organizer is Kevin C. Rowe on behalf of the Human Diversity Committee. Proposed speakers are Dr. Dawn Kaufman, Dr. Allen Brewer, Valerie Three Irons, and Dr. Brett Woods. The budget requested to support the symposium is \$2,460.00. The budget includes Registration, meals, picnic, and banquet expenses for Branum, Three Irons, and Woods. Travel and housing is requested for Woods who is not a regular ASM attendee. Branum and Three Irons do not require support for travel or housing. Kaufman is a regular attendee and requests no support.
- B. *Animal Research Ethics, Compliance, and the Animal Welfare Act: What every mammalogist ought to know*. Organizers are William Gannon and Robert Sikes. Proposed speakers are Dr. Robert Gibbens (USDA), Venita B. Thornton DVM (OLAW), James Mills (CDC), and Dr. Michael Kreger (USFWS), and an Institutional Officer (IO) who is yet to be identified. It should be noted that none of the above speakers can be confirmed at so early a date, however, all of the agencies involved have expressed support for the symposium. The budget requested to support the symposium is \$1,850.00. The budget includes Registration for all five speakers. It also includes transportation, meals (meal plan, banquet, and picnic), and housing for the IO. All other participants are required by law as federal employees to provide their own transportation, meals, etc.

(2) The Program Committee recommends that we sign a three year contract with ScholarOne Abstract Central for the provision of software to handle abstract

submission and program and abstract generation. The pricing is based on an anticipated 300 abstracts (we have 223 abstracts for the current meeting). The estimated cost for the license fee, submission software, and system configuration is \$7,000.00/year. Final Program and Abstracts in HTML (convertible to PDF or RTF) will be available for \$750.00/year/file. The Program and Abstracts can then be posted online and/or written to a CD for distribution to meeting attendees. An Author or Keyword index in the same format can be supplied for \$500.00/year/file and can be distributed to attendees in the same form as the Program and Abstracts. Thus, the yearly cost to ASM for the fee, software, configuration, program, abstracts, and author index would be 9,000.00/year assuming 300 abstracts are handled. In large part, the cost can be defrayed with the grant from Allen Press.

**Respectfully submitted,**

Diane Post, Chair

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