

## **Planning and Finance Committee**

**Committee Members:** Robert P. Anderson, Matthew E. Hopton, Eileen A. Lacey, Enrique P. Lessa (Chair), Suzanne A. McLaren, Robert S. Sikes, Robert M. Timm, Ron A. Van Den Bussche.

### **Mission:**

The Planning and Finance Committee was formed to develop the Annual Budget. The original charges to this committee included: 1) Developing a philosophy and guidelines for use of the Reserve Fund, including the overall purpose, goals with regard to our Annual Budget, and guidelines defining how we will arrive at spending limits for each year (document approved by the Board in 1999); 2) Determining the cost of insuring officers and the Society to protect against legal action (has become a part of the Annual Budget); 3) Examining how the Society can become more relevant in terms of what it offers members through its publications. This latter charge and the development of the annual budget, on behalf of the President, are now the ongoing duties of this committee. The committee also evaluates requests from the President for use of Operational Contingency Funds; expenses favorably reviewed by the committee are forwarded to the Officers for approval.

### **Information Items:**

(1) The preliminary, proposed 2020 budget for the American Society of Mammalogists will be circulated to all Board members prior to the Annual Meeting.

### **Action Items:**

(1) At the upcoming Board Meeting in Washington, D.C., the proposed budget for 2020 will be presented along with supporting documentation, reviewed, and acted upon.

**Respectfully submitted,**  
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